



OFFICE OF THE
:: DISTRICT LEGAL SERVICES AUTHORITY, LAKHIMPUR ::
AT NORTH LAKHIMPUR

:: জিলা আইন সেৱা প্ৰাধিকৰণ, লক্ষীমপুৰ ::

উত্তৰ - লক্ষীমপুৰ

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सत्यमेव जयते

ORDER NO. 21

Dtd. 04.05.2020

In continuation of earlier arrangements vide order No. 17 dated 23-03-2020 and order No. 20 dated 21-04-2020 and in view of Hon'ble Gauhati High Court's Notification No. 23 dated 02/05/2020, the following arrangements are made for roster duty of the staff members of DLSA, Lakhimpur on every alternate day from 04/05/2020 to 26/05/2020, unless ordered otherwise-

GROUP A

Sl. No.	Name of the employee	Designation	Dates of Duty at office
1	Sri Ashok Buragohain	U.D.A.	04/05/2020, 06/05/2020, 11/05/2020, 13/05/2020, 15/05/2020, 18/05/2020, 20/05/2020, 22/05/2020
2	Sri Shoaib Ahmed	L.D.A.	-Ditto-
3	Sri Taj Ahmed	Data Entry Operator	-Ditto-

GROUP B

Sl. No.	Name of the employee	Designation	Dates of Duty at office
1	Smti. Deepshikha Bhuyan	L.D.A.	05/05/2020, 08/05/2020, 12/05/2020, 14/05/2020, 16/05/2020, 19/05/2020, 21/05/2020, 26/05/2020
2	Smti. Puja Borbaruah	Account Asstt.	-Ditto-
3	Sri Prabal Jyoti Deka	F.O.C.	-Ditto-

All the employees who are exempted from attending office on a particular day, shall remain at the station, and shall be available all the time over Phone, Email, WhatsApp etc., and such a day shall not be considered as their leave. They shall work from home. If urgency/ exigency of service arises, they will be communicated and in such an exigency the concerned employee will have to report to the undersigned or the Secretary, DLSA, Lakhimpur within 30 minutes.

Smti Ditumoni Das, office peon, shall perform duty at office on all the days.

Sri Ashok Buragohain, U.D.A., District Legal Services Authority, Lakhimpur is nominated as Nodal Officer for this period to deal with matters of urgent nature. His contact No. is 9859468934.

All the staff members are directed to abide by the guidelines of the Government involving safety measures to prevent Covid-19.

Inform all concerned accordingly.

541/-
District and Sessions Judge-cum-Chairman,
District Legal Services Authority,
Lakhimpur, North Lakhimpur.

Memo No. DLSA/L/Esstt./1/2017/ 1034

Dated North Lakhimpur the 04th May, 2020.

Copy forwarded for information and necessary action to:-

1. Sri Ashok Buragohain, U.D.A., O/o the District Legal Services Authority, Assam.
2. Smti. Deepshikha Bhuyan, L.D.A., O/o the District Legal Services Authority, Assam.
3. Sri. Shoaib Ahmed, L.D.A., O/o the District Legal Services Authority, Assam.
4. Smti. Puja Borbaruah, Account Asstt., O/o the District Legal Services Authority, Assam.
5. Sri Taj Ahmed, Data Entry Operator, O/o the District Legal Services Authority, Assam.
6. Sri Prabal Jyoti Deka, F.O.C., O/o the District Legal Services Authority, Assam.
7. Smti. Ditumoni Das, Office Peon, O/o the District Legal Services Authority, Assam.
8. The System officer, O/o the District and Sessions Judge, Lakhimpur.
9. Order copy.
10. Office copy.

Chairman
District and Sessions Judge-cum-Chairman,
District Legal Services Authority,
District & Sessions Judge
Lakhimpur, North Lakhimpur.